

For more information about our nurseries, please contact:  
Clare White, Nursery Manager: 01502 525136  
E: [littleducks-nursery@gcytrust.co.uk](mailto:littleducks-nursery@gcytrust.co.uk) [www.priorycentre.co.uk/childcare](http://www.priorycentre.co.uk/childcare)

# Little Ducks Day Nursery Prospectus



# Welcome

Registration No. EY563587

Little Ducks Day Nursery is one of a group of nurseries managed by the Great Yarmouth Community Trust.

Our nurseries are registered with Ofsted and observe strict recruitment procedures. All staff are trained to work with the Early Years Foundation Stage and to support your child through their learning and development, ensuring that they reach their full potential.

In its February 2017 report Ofsted graded Little Ducks Day Nursery as 'Good' in all areas.

## Opening Times and Sessional Info

Open daily from 8am to 5.30pm, except bank holidays and the Christmas period.

Sessions available include:

Full day care 8.00am - 5.30pm

Half day care 8.00am - 1.00pm | 1.00pm - 5.30pm

## Contact Details

Contact: Clare White, Nursery Manager  
St. Peter's Street, Lowestoft, NR32 2NB  
T: 01502 525136 E: [littleducks-nursery@gyctrust.co.uk](mailto:littleducks-nursery@gyctrust.co.uk)



## Registration Form

Note to parents: please bring your child's birth certificate when you come into the nursery to register

NAME OF PARENT/GUARDIAN .....

ADDRESS .....

POSTCODE ..... HOME TEL NO. ....

DAYTIME TEL NO. .... MOBILE NO. ....

NAME OF CHILD .....

DATE OF BIRTH ..... MALE/FEMALE .....

When would you like your child to start? (Date) .....

What sessions would you like to book? .....

Does your child have any special or additional needs? If yes, please give details:

Does your child have any illness or allergies or require any medication? If yes, please give details:

Does your child have any special dietary requirements? If yes, please give details:

PLEASE SEND THIS FORM TO:

Clare White, Nursery Manager - Little Ducks Day Nursery  
St. Peter's Street, Lowestoft, NR32 2NB.

If you have any queries, or for more information, please contact:

T: 01502 525136 E: [littleducks-nursery@gyctrust.co.uk](mailto:littleducks-nursery@gyctrust.co.uk)  
[www.priorycentre.co.uk/childcare/little-ducks-day-nursery](http://www.priorycentre.co.uk/childcare/little-ducks-day-nursery)

## Our Aims

To offer experiences to children that enable them to use their innate curiosity and desire to learn.

To provide an environment that is stimulating, loving and caring - and welcoming to all who use it.

To recognise the importance of working with families, involving them in their child's learning.

To give children the autonomy to develop and learn within a safe environment.

To offer opportunities with equal regard to all children and families, celebrating diversity and individuality and promoting anti-discriminatory behaviour to all those attending the nursery.



## Our Ethos

We are committed to providing the highest quality of care and education to enhance the potential of all children.

We respect and value each child and family within the community we serve and strive to work in active partnership with all.

Our practitioners are partners in learning and provide a responsive child centred practice, in which children are supported to learn through play.

We respect and care for our rich learning environment as a place of both purpose and beauty, which supports the work and well being of all within our nursery.



## Fees

No charge is made when the nursery closes for bank holidays or during the Christmas period. However, fees remain payable if your child is ill or on holiday. Fees must be paid four weeks in advance.

*NB: Where the nursery has to close due to circumstances beyond our control, eg. adverse weather conditions, power failure etc, fees will be charged as normal.*

**Baby Room (3 months to 2 years), Toddler Room (2 to 3 years), Play Room (3 to 5 years)**

Full day care	8.00am - 5.30pm	£39.90
Half day care	8.00am - 1.00pm	£22.00
Half day care	1.00pm - 5.30pm	£19.80

*Additional hours and sessions may be available at £4.40 per hour. Please check with the Nursery Manager.*

### Also available

Breakfast £1.00    Lunch £3.00

### Late collection

*Late collection fee for every 15 minutes late after the end of the child's agreed session time*    £15.00

## Supporting Children with Additional Needs

Our nursery has two Special Educational Needs Coordinators (SENDCOs), Carley Durrant and Ruby Willis. Their role is to support children who have additional needs, helping them to reach their developmental milestones.

They will liaise with the key person and other professionals to set developmental appropriate targets to support the child's individual development.

Visit our website for further information about our 'Local Offer'.



## Structure

Staff child ratios are:

1:3 for 0-2 year olds

1:4 for 2-3 year olds

1:8 for 3-5 year olds

Each child has a key person who will work alongside you and your child to ensure that your child's needs are fully met.



## Help with Fees

Assistance towards the cost of childcare is available through the Working Families Tax Credit scheme. Please ask the Nursery Manager for details, or contact the Job Centre or the Tax Office for an application pack.

Your 2-year old may be eligible to attend these sessions FREE if your family receives certain benefits. And now families receiving working tax credit with an income of less than £16,190 are also eligible.

3-year olds are entitled to receive 15 hours of FREE childcare for the term after their 3rd birthday. Little Ducks is also able to offer 30 hours funding for 3 year olds, although there are limited places available.

